

**M.I.T. CIDCO, AURANGABAD\**  
**ATTENDENCE OF TEACHING STAFF MEETING**  
**AGENDA- NAAC 2018-2019**

Time:- 11:45 am.		Date:- 01-04-2019	
Sr. No.	Name	Designation	Signature
1	Dr. Mukti E Jadhav	Principal	
2	Shri. Kale Ranjay Udhavrao	Asst.Prof.	
3	Shri. Vyavhare Shantanu Ashokrao	Asst.Prof.	
4	Shri. Kadam Bhaskar Digambar	Asst.Prof.	
5	Smt. Chavan Sheetal Mahesh	Asst.Prof.	
6	Dr. Bachhao Sonal Dnyandeo	Asst.Prof.	
7	Smt. Sapkal Sushma Ramesh	Asst.Prof.	
8	Shri. Quadri Syed Waheeduddin	Asst.Prof.	
9	Shri. Chavan Shirish Annasaheb	Asst.Prof.	
10	Shri. Joshi Vaibhav Vaibhav	Asst.Prof.	
11	Smt. Mengade Srekha Dattatraya	Asst.Prof.	
12	Shri. Shaikh Mushtaq Sikandar	Teaching Asst.	
13	Smt. Patil Vijaya Sahebrao	Asst.Prof.	
14	Smt. Patil Darshna Millind	Asst.Prof.	
15	Shri. Ubale Pradeep Punjaram	Asst.Prof.	
16	Shri. Raut Suraj Haridas	Asst.Prof.	
17	Shri. Kolhe Sachin Haribhau	Asst.Prof.	
18	Smt. Sontakke Rutuja Rangnath	Asst.Prof.	
19	Smt. Patil Arohi Vilas	Asst.Prof.	
20	Shri. Pawar Sumit Ashok	Teaching Asst.	
21	Dr.Rode Yogesh Shradrao	Asst.Prof.	
22	Ms. Sahuji Neha Anil	Asst.Prof.	
23	Smt. Deshmukh Prerna Prataprao	Asst.Prof.	
24	Dr. Shashibala Venkateshwarrao Surapaneni	Asst.Prof.	
25	Shri. Katkar Ketan Popatrao	Technical Asst.	

**M.I.T. CIDCO, AURANGABAD\**  
**ATTENDENCE OF NON-TEACHING STAFF MEETING**

Sr. No.	Name	Designation	Signature
1	Shri. Dhake Pralhad Dodhu	Sr. Clerk	
2	Shri. Deshmukh Yashwant Trivikramrao	Account Asst.	
3	Smt. Dandge Sunita Sudhakar	Asst. Librarian	
4	Smt. Susar Vanita Dnyaneshwar	Office Asst.	

G.S. Mandal's  
Marathwada Institute of Technology  
Cidco, N-4, Aurangabad

**Ref. No. MIT/Cidco/NAAC/ Meet/2019/**

**Date: 01/04/2019**

**Minutes of the Meeting:**

A meeting regarding NAAC was held on **1<sup>st</sup> April 2019** in the office of Principal at 11:45 am

Following members attended the meeting:

- |                                |                  |
|--------------------------------|------------------|
| 1. Dr. Mukti E. Jadhav         | : Principal      |
| 2. Shri. Kale R.U.             | : Asst. Prof.    |
| 3. Shri. Vyavhare S.A.         | : Asst. Prof.    |
| 4. Shri. Kadam B.D.            | : Asst. Prof.    |
| 5. Smt. Chavan S.M.            | : Asst. Prof.    |
| 6. Dr. Bachhao S.D.            | : Asst. Prof.    |
| 7. Smt. Sapkal S.R.            | : Asst. Prof.    |
| 8. Shri. Chavan S.A.           | : Asst. Prof.    |
| 9. Shri. Joshi V.V.            | : Asst. Prof.    |
| 10. Smt. Mengade S.D.          | : Asst. Prof.    |
| 11. Smt. Patil V.S.            | : Asst. Prof.    |
| 12. Smt. Patil D.M.            | : Asst. Prof.    |
| 13. Shri. Ubale P.P.           | : Asst. Prof.    |
| 14. Shri. Raut S.R.            | : Asst. Prof.    |
| 15. Shri. Kolhe S.H.           | : Asst. Prof.    |
| 16. Smt. Sontakke R.R.         | : Asst. Prof.    |
| 17. Smt. Patil Arohi V.        | : Asst. Prof.    |
| 18. Shri. Pawar S.A.           | : Teaching Asst. |
| 19. Dr. Rode Y.S.              | : Asst. Prof.    |
| 20. Ms. Sahuji Neha A.         | : Asst. Prof.    |
| 21. Dr. Shashibala V Surpaneni | : Asst. Prof.    |
| 22. Smt. Deshmukh Purna P      | : Asst. Prof.    |
| 23. Shri. Katkar Ketan P       | : Asst. Prof.    |
| 24. Shri. Dhake P.D.           | : Sr. Clerk      |
| 25. Shri. Deshmukh Y.T.        | : Account Asst.  |
| 26. Smt. Susar V.D.            | : Office Asst.   |

Dr. Mukti Jadhav presided over this meeting. Initially, she welcomed all the staff members and then the items on the agenda were taken for discussion.

**Item No. 1 Regarding NAAC**

**Resolution** The review on NAAC preparation was taken. All the criteria in-charges are asked to complete their documentation and submit till 3/04/2019. Shri. Y.T.Deshmukh was asked to go to MIT Satara for the NAAC related work. Asst.Prof.B.D.Kadam was asked to make the registration of Alumini association by going in court. With reference to the CDC meeting and as suggested by Hon. Director. Prof. Munish Sharma about how to make use of NSS local students in the vacation period was conveyed to NSS in-charge Asst. Prof. Arohi Patil.

Proposed By – Dr. Mukti E.Jadhav

Seconded By – All Staff

**Item No. 2 SSR Submission.**



**Resolution** SSR is to be submitted on 10/04/2019. All activities documents should be submitted in hardcopy and softcopy to Asst.Prof.Kale. Department wise box files should be made-said by Asst. Prof. R.U. Kale to Madam. Feedbacks of B.Sc.(CS/IT) are still incomplete so they are asked to complete it.

Proposed By – Dr. Mukti E.Jadhav

Seconded By – All Staff

**Meeting concluded at 5:00 P.M.**



  
**Principal**  
**PRINCIPAL**  
**M.I.T. CIDCO, Aurangabad**  


Date: 09/09/2019

### **Action Taken Report of Meeting dated on 01/04/2019**

- 1) As per the item no.1 Mr. Deshmukh completed the work related account. Asst. Prof. Bhaskar Kadam met Prof. Chidri Sir for Alumni association registration. Asst. Prof. Arohi Patil planned for NSS work at campus in daily activities.
- 2) All the documents in soft copy and hard copy were submitted by all criterion in-charges and HODs to Asst. Prof. Kale R. U. (IQAC coordinator). The SSR is ready for submission with documents.

