



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	MARATHWADA INSTITUTE OF TECHNOLOGY, CIDCO, AURANGABAD, MAHARASHTRA
• Name of the Head of the institution	Mahendra H. Kondekar
• Designation	Principal (in-charge)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02402993742
• Mobile no	9822118755
• Registered e-mail	mahendra.kondekar@mit.asia
• Alternate e-mail	principal.mitc@mit.asia
• Address	D-sector, Plot.No. 37, N4, Cidco, Aurangabad
• City/Town	AURANGABAD
• State/UT	Maharashtra
• Pin Code	431003
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	Self-financing				
• Name of the Affiliating University	Dr. Babasaheb Ambedkar Marathwada University Aurangabad				
• Name of the IQAC Coordinator	Ranjay U. Kale				
• Phone No.	02402993742				
• Alternate phone No.	02402993742				
• Mobile	9404581114				
• IQAC e-mail address	ranjay.kale@mit.asia				
• Alternate Email address	rnjkale@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://cidco.mit.asia/files/naac/AQAR2019-20.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://cidco.mit.asia/files/calendars/2020-2021.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.39	2020	08/01/2020	07/01/2025
6.Date of Establishment of IQAC			02/01/2017		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
0	0	NIL	NIL	0	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	3	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
1) Implementation of ERP system for Academic and Administrative efficiency.		
2) Five days online Faculty Development Programme on "Use of ICT tools in online teaching"		
3) Awareness programme on Covid -19 Pandemic for students, parents and Teachers through quiz competition.		
4) Institute arranged 13 days online workshop on Employability skills for students. More than 50 students participated in the workshop by Mahindra Pride classroom and Nandi Foundation		
5) Webinar on "Mastering the art of Interview"		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
<ul style="list-style-type: none"> To implement Programmes in which Choice Based Credit System (CBCS)/Elective course system. 	We have implemented choice based credit system (CBCS)/ elective system for BCA and M. Sc..CS /IT.	
<ul style="list-style-type: none"> To collect structured feedback and analyze from all the stakeholders. 	We have unable to conduct the structured feedback from stakeholders in this critical situation of pandemic but we	

	arranged online awareness quiz on covid-19 pandemic for students, parents etc. More than 100 participants recorded their response.
<ul style="list-style-type: none"> To maintain Student - Full time teacher ratio. 	We have maintained 25:1 student teacher ratio in the academic year.
<ul style="list-style-type: none"> Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. 	In pandemic situation almost all the teachers conducted online lectures through zoom meet app, google meet app etc. ERP system is implemented in the institute through which e-notes, MCQs are provided and class tests are conducted online.
<ul style="list-style-type: none"> Evaluation Process and Reforms on Continuous Internal Evaluation(CIE) system at the institutional level if necessary. 	ERP helped a lot for continuous internal evaluation; we conduct 2 class tests on MCQs in each semester. It helped for internal evaluation.
<ul style="list-style-type: none"> Preparing and to adhere Academic calendar for academic activities and conduct of examination and other related matters. 	We have prepared academic calendar for academic activities and conduct of examination and co-curricular activities and extra-curricular activities.
<ul style="list-style-type: none"> Preparing Result analysis 	We have prepared result analysis of all programmes, gender wise, category wise and we found that overall result is more than 85%
<ul style="list-style-type: none"> To collect Student Satisfaction Survey (SSS) on overall institutional performance. 	We have collected student satisfaction survey as per NAAC format through online mode. We have received more than 100 responses from students. Students are highly satisfied for the efforts undertaken by the institute.
<ul style="list-style-type: none"> Faculty participation in Seminars/Conferences and Symposia. 	16 faculties participated in online webinar, workshops and seminars in pandemic situation.

<ul style="list-style-type: none"> • Conducting number of extension and outreach programmes in collaboration with industry, community and Non- Government Organisations through NSS/UBA. 	<p>21 extension activities are conducted throughout the year through NSS. More than 50 students participated in various activities</p>
<ul style="list-style-type: none"> • To sign MoUs with institutions, industries, corporate houses etc. 	<p>Institute signed 2 MOUs in this year these are Synchro Serve Global solutions Pvt Ltd, Hyderabad and Automotive Skill Development Council Aurangabad for Curriculum design, Project guidance, Expert talk etc.</p>
<ul style="list-style-type: none"> • To allocate budget excluding salary for infrastructure augmentation 	<p>We have allocated budget for infrastructure augmentation and maintenance.</p>
<ul style="list-style-type: none"> • Facility for e-content 	<p>We have provided internet facilities through wifi and projector and some faculties prepared their e content in written format and uploaded on ERP system. All faculties prepared e content on ERP.</p>
<ul style="list-style-type: none"> • Scholarships and Financial Support 	<p>Institute helped the students to avail the benefits of different scholarship such as GOI scholarship, SWADHAR scholarship, and institute helped some general and OBC students those who not covered in above scholarships through Blue cross scholarship. 240 students benefitted by various scholarships.</p>
<ul style="list-style-type: none"> • Number of capability enhancement and development schemes such as Remedial coaching, soft skills, Bridge courses, Yoga, Meditation, Personal Counseling and Mentoring etc., 	<p>1) Institute arranged 13 days online workshop on Employability skills for students. More than 50 students participated in the workshop by Mahindra Pride classroom and Nandi Foundation 2) .We have Teacher Guardian scheme for personal counseling it worked lot in covid situation</p>

	<p>for mental support to students for academic activities. 3) We celebrated yoga day and students joined online. 4) Webinar on Career opportunities after UG and PG by Pritesh Vyas. 27 students participated in the program through online. 5) One day workshop on Red Hat Linux by Pramod Suryawanshi. 75 students enrolled for the program. 6) Webinar on Mastering the art of Interview by Vinay Chandratre. 55 students participated in the program.</p>
<ul style="list-style-type: none"> • Campus placement. 	<p>13 students placed through campus interview.</p>
<ul style="list-style-type: none"> • Meetings/activities organized by Alumni cell. 	<p>1 online meeting of Alumni arranged by Alumni Cell</p>
<ul style="list-style-type: none"> • Implementation of e-governance in areas of operations. 	<p>Implemented ERP for Administration such as CL through ERP, Lecture records, Admission, Attendance, and Examination etc.</p>
<ul style="list-style-type: none"> • To strengthen faculty Empowerment Strategies 	<p>Institute conducted 5 days online FDP program for all faculties on Use of ICT tools in online Teaching. 20 faculties joined in the FDP. All teaching and non-teaching faculties availed by the insurance policy.</p>
<ul style="list-style-type: none"> • To conduct internal and external financial audits regularly 	<p>Institute has conducted internal and external financial audit.</p>
<ul style="list-style-type: none"> • To improve academic excellence by adopting effective teaching practices 	<p>We have provided the online teaching facility to students in Corona crisis and evaluation on ERP system.</p>
<p>13. Whether the AQAR was placed before statutory body?</p>	<p>Yes</p>

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	17/03/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	03/02/2022

15. Multidisciplinary / interdisciplinary

NIL

16. Academic bank of credits (ABC):

NIL

17. Skill development:

All the programmes are related with skill development such as computer science, IT, Management science, Automobile Technology, Workshop Technology, Refrigeration and AC.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The syllabus of all programmes is given by affiliated university to institute. The programmes run in the institute have no language subjects but we arrange various cultural programmes for students. We have a cultural department to conduct various programmes which helps the studentd to keep aware of Indian tradition, culture etc.

Also from AY 2022-23 university had revised curriculam of UG programmes to CBCS such as B.Sc.(CS / IT / AT / WT/ RAC) and they have included Marathi/Hindi subjects under ability enhancement programme as per guidelines given in NEP-2020.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

From AY 2022-23 university had revised curriculam of UG programmes to CBCS such as B.Sc.(CS / IT / AT / WT/ RAC) and revised syllabus include Programme Educational Objectives (PEO), Programme Specific Outcomes (PSO), Learning objectives and Learning outcomes as per guidelines under OBE. So the focus on outcome based education is given university in the revised syllabus.

All the programmes run in institute are employment oriented. The institute takes effort to give focus on outcome based education through teaching learning and evaluation system. ERP helps to conduct class tests online in this pandemic situation of year 2020-21. It has assisted a lot for continuous evaluation of students. Class tests, semester examination, result analysis and placement of students and entrepreneurship of students are some measures for us to evaluate OBE.

20.Distance education/online education:

The institute has not the facility of Distance education. In pandemic all the lectures were conducted with the help of online education using different online platforms such as google meet, zoom app, teams app etc. College has its own integrated ERP system which helped a lot for online education and evaluation.

Extended Profile

1.Programme

1.1	601
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	559
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	825
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File
2.3	196
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	23
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	19
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	13
Total number of Classrooms and Seminar halls	
4.2	1.22127
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	105
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

1.Preparation of Academic Calendar: At the beginning of each academic year, the academic calendar is prepared at the college level, co-curricular and extracurricular events in alignment with the University academic calendar. 2. Library books Upgradation: The library is informed of required textbooks, reference books and e-journals for the forthcoming semester/academic year. 3.Course Allocation: Courses are allocated to the faculty members based on their expertise & subject preferences by the Head of the department (HOD) and approved by the Director. 4.Time Table Preparation: Class-wise time tables, Time table for lab courses is prepared separately. Individual faculty time tables are prepared reflecting his/her complete workload. 5. Preparation of Course file: Each faculty member prepares the course file which includes the time table, lecture plan, course outcomes, mapping of course outcomes with program outcomes & program specific outcomes, attainment levels and targets, identified curriculum gaps, corrective actions, unit wise notes, previous question papers and previous performances. 6.Tutorial/Assignments: Tutorial Assignments are duly given to the students & are checked on the after submission by students. 7.Reviews: Periodical review on the coverage of syllabus and regularity of the students is taken by the HOD. 8.Assessments: As per the regulations of the affiliated university, the assessment done by: 1. Internal Assessment : There are two internal Class Test 2. External Assessment: The external assessment is based on the semester end examinations conducted by the university.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://cidco.mit.asia/departments/igac/downloads/2020-21/I/1.1.1.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

An academic calendar is prepared by the concerned official at the beginning of each semester in line with the University's calendar consisting of various curricular, extra and co-curricular activities. The calendar is uploaded on college website. Compliance of Continuous Internal Evaluation with Academic Calendar 1. Classes and Lab time-table -Time-table is uploaded on the college portal

(ERP) and displayed on notice boards of every department. 2. Course files and Lecture Plan- After the allocation of subjects to faculty, course file of each subject is prepared consisting of detailed teaching plan 3. Internal Examinations- The Approximate dates of CT1, CT2 are mentioned in the academic calendar. In case of labs and projects, internal viva and practical exams are conducted by respective departments before/after the pre university examinations. 4. Question Paper Setting- The question paper of internal exams is prepared by concerned faculties of the department. 5. Exam evaluation- internal exam evaluation done by concern subject teachers. 6. Assignments - In addition to the tests, assignments are also the part of Continuous Internal Evaluation. Every teacher conducts regular class tests consisting of MCQs on the related topic for practice. 7. University Exams- The tentative dates for university exams are indicated in the academic calendar. The final university exam schedule is also displayed on students' notice boards. 8. Student feedback - At the end of academic session students submit their feedback for each subject through online feedback forms.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://cidco.mit.asia/departments/igac/downloads/2020-21/I/Institutional%20Academic%20Calendar%202020-2021.pdf

1.1.3 - Teachers of the Institution participate in C. Any 2 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

11

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

We believe in maintaining healthy environment for all its students. The curriculum is designed by the university itself does include many of these aspects such as the subjects namely Professional Ethics and Moral Values in the I Year and Environmental Studies in II Year. There are various committees which take care of the students such as: (i) Women Grievances Committee: We are proud to state that in our college the incidents of sexual harassment of women students are nil due to the discipline in the campus. Yet this cell interacts with women students at regular intervals to identify any sort of issues existing. (ii) Anti- Ragging Committee: As per the guidelines of UGC, an Anti- Ragging Committee has been constituted to handle the issues pertaining to ragging. (iii) Human Rights: The college conducts various programmes on Human Rights to provide awareness among SwachhBharath• Blood Donation Programmes • Voter's Day Programme •students. Tree Plantation• Health Awareness Programmes • (iv) Discipline Committee: This committee plays a vibrant role in the maintenance of discipline of the complete campus. In day to day functioning of the college as well as any special occasion or any programmes, this committee's presence and control is mandatory.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

186

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://cidco.mit.asia/departments/igac/downloads/2020-21/I/1.4.1-Student%20Feedback%20on%20Curriculum%20Analysis.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://cidco.mit.asia/departments/igac/downloads/2020-21/I/1.4.2.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

559

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

407

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

College, assessment of learning levels of students starts right from the admission process. The students' performance in their previous

examinations serves as a rough indicator of a student's level of learning at the start of the semester. At the start of an academic session, Student Induction Programme wherein newly enrolled students participate in several activities It give us an opportunity for preliminary assessment of a student's level of learning. Internal assessments marks for university. All departments conduct internal assessments in the form of class tests, student seminars and assignments. Slow learners are encouraged to improve their performance through one-on-one mentoring and remedial classes. Written assignments help improve their writing skills as well as comprehension. Advanced learners: High performing students are identified on the basis of internal assessment, university examination, and involvement in various activities. Students are encouraged to be members of various bodies like NSS, Cultural, Sports, for organize events. Students are advised to participate in group discussions, technical quizzes to develop analytical and problem Solving abilities in them and thereby, to improve their presentation skills, mock interview, Poster competition, Seminar Competition and Computer Aptitude online test. Students are motivated for mini projects to inculcate research orientation and practical awareness.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
559	23

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric method of teaching is the most approved pedagogy

followed by all the faculties of the institution. The institution takes several measures to help students to make their learning easy and interesting, also improve their general academic knowledge and skills. The traditional method of teaching is replaced by student participation in the class room activities. The classes are usually interactive with the students coming up with their own innovative ideas and viewpoints with the guidance of the teacher. Experiential learning: Students learn through field work, by which they transform their theoretical knowledge to practical one. Through Mini and Major Project Development, students learn to transform the user requirements by developing software. It helps to bridge the gap between theoretical concepts and its practical applications. Participative learning This method is adopted through Industrial visits Educational Tour Seminars,webinars and Workshops Social Activity : Students take part in several extra and co-curricular activities like Cleanliness drive, tree-planting and fitness drive during the Fit India campaign. Online Poster competition about COVID 19 safety awareness, Voting Awareness etc. Group Discussion. Problem-solving methodologies: Provision of Question bank prepared by teachers Class Test, Tutorial, Assignments Practical Assignment, Project work N.S.S. camps

Due to COVID 19 pandemic situation and as per government guideline our institute unable to arranged Industrial Visit, Education Tour and NSS Camp in this academic year.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The academic year 2020-2021 was completely affected by Covid-19 pandemic and therefore it was not only the choice but also the compulsion of the teachers to learn, adopt and practice the ICT enabled tools. The use of laptops and internet became a common practice not only for the teachers but also for the students. Keeping in mind the importance of ICT, e- learning environment is created in the class rooms with LCD projectors, audio-visual facilities and various ICT tools.In addition to chalk and talk method of teaching, the faculty members are using IT enabled learning tools like Google classroom, ERP easy-to-use tools that

help teachers manage coursework like Assignment, PPT, Quiz , Class test etc. 1.To attain competence, faculties record and upload lectures notes, practicals on ERP. 2.All the faculties use Cisco Webex, ZOOM, Google Meet for interactive and collaborative methods for teaching,and online mentoring . Project viva and seminars are also conducted using latest technologies 3.Faculties and students are enrolled for eLearning courses like NPTEL, ATAL and Swayam to cope with updated technologies. 4.All the departments and faculties conduct and attend online FDP, workshops, webinars, online quiz and guest lectures on the new developments and latest issues in the core subjects for effective teaching and learning.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

20

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

23

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

5

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

191

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college takes up initiatives to make internal assessments transparent and effective:

Updation of different university notifications about the examination is provided to the teachers as well as students. The university norms relating to examination pattern are communicated to the students. Minimum 2 class tests are held per semester. Class Test Time tables of respective departments are displayed well in advance on the notice boards and also communicated on ERP. In the Pandemic situation all the class tests are taken on the ERP software and assessment also done through this software. Internal marks are awarded by the teacher on the basis of overall performance of student. This can be judged on the basis of assignments, presentations, interactions, projects or oral tests etc. Teachers assign innovative projects to students to build and check their creative skills. Presentations are taken on topics related to the syllabi or even on topics other than the main paper to develop the interest of students. Thus, a continuous internal assessment system works throughout the session to evaluate the students on the basis of their daily performance and growth. The students can interact with teachers after test / tutorial for their doubts and queries. Through TGS. students can share their educational as well as personal problems with the teacher guardian.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

College Level : A transparent, time-bound and efficient method is being followed in the College in terms of dealing with internal examination related grievances.

Several internal assessments are performed throughout the semester. They are in the form of Unit tests /class tests/assignments/classroom seminars/practical evaluations/ project work evaluations etc.

Student scoring poorly in the internal assessments tests or university exam remedial classes were arranged for them . The grievances of the students with reference to assessment are made clear by showing his/her performance in the answer sheet. The answer sheet of such student is assessed by the faculty once again in the presence of the student. Any corrections in the total of marks or assessment of answer books as identified by students are immediately

done by the faculty members. University level: With reference to evaluation, if the student scores less mark than expected, he/she can apply for reevaluation of his/her answer sheet after paying the prescribed fees. University provides the photocopy of answer sheets to students regarding any grievances with reference to evaluation. Student can apply for reevaluation if he/she feels that evaluation is not done properly. College communicates with the university regarding student's grievances and take follow up regularly.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Institute has well defined learning outcomes. The vision and mission of the institution emphasizes on promoting value education through motivated trained faculty to prepare the students to accept the challenges of globalization. The vision and mission statements are displayed on the college website and at various key positions in the college building. Programme Educational Objectives (PEO), Programme outcomes (PO) and course outcomes (CO) have been defined by every department Programme Educational Objectives (PEO) and Programme outcomes (PO) are printed in journals and course outcomes (CO) are discussed by faculty members in the classrooms. Programme Educational Objectives (PEO), Programme Outcomes (PO) are published on the college website. At the end of every semester, all the departments evaluate POs and COs by using tools like tutorial and mid-term results, on-line exam results, course end survey and yearly alumni feedback etc. The course outcomes are written by the respective faculty member using action verbs of learning levels suggested by Bloom Taxonomy. All the faculties were writing appropriate COs for each course of the program from first year to third year in a three-year degree program. As our faculties used ERP so they fill up Course outline and mentioned CO, PO in that file.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://cidco.mit.asia/departments/igac/downloads/2020-21/II/2.6.1.pdf
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of programme outcomes, programme specific outcomes and course outcomes during the year through end-semester exam., assignment, presentation, viva-voce exam., Internship, Project etc. The institute prepares result analysis of each programmes by their respective departments, On the basis of result we find out the program outcomes and we prepare the policy to focus on which courses to need for more attention.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

167

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://cidco.mit.asia/departments/igac/downloads/2020-21/II/2.7.1.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institute supports Creativity, Innovative Ideas, Planning, Social Skills and ability to take right decisions to develop entrepreneurship amongst the students for creating a culture for being better citizens and entrepreneurs. We have Entrepreneurship Development Cell (EDC) under which we have established a network in the corporate world, promote some brilliant ideas for entrepreneurs and organize orientation program & workshops for students. Our aim is to build a strong platform for students for Skill Development & Entrepreneurship. The EDC cell provides short term training, assign special projects, in plant training, create vocational and technical training framework, kaushal vikas to ensure entrepreneurship among students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

3

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College regularly conducts the extension activities in the tribal villages, adopted villages and weaker sections of the societies. The programmes conducted under the extension activity helps connect the Higher Education Institutions with the society, which will transform the outlook of the students and inculcate leadership qualities in the youth. They will prove good administrators, good humans with good moral behaviour and responsible citizens in future. At the same time the needs of the society and the needs of the downtrodden sections are fulfilled. The NSS units could not conduct all the activities as planned, due to pandemic, but some extension activities conducted in the academic year 2020 are as under; 1. During the peak pandemic period (March-August 2020), students of MIT, CIDCO supported the district administration Aurangabad, by volunteering to work in the covid helpline unit. 2. The volunteers of the college NSS units helped create awareness regarding the covid-19 pandemic in the adopted villages. Posters where pasted on public places where people were given information related to SOPs , use of masks etc. Our volunteers distributed the masks among the masses to motivate and encourage them for following the Covid protocol.3. NSS Volunteers and staff of college participated in sanitization and cleaning of the college premises and surrounding colony. 4. Most of the programs list provided by NSS coordinator of the University were conducted online following the covid-19 protocols.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

21

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

150

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

3

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

28

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institute focuses on developing good and modern infrastructure like classrooms, laboratories, library with reading rooms, internet facility, parking facility, and canteen. The Institute strives to create or enhance the infrastructure in view of a healthy, comfortable and technology based environment required for effective teaching and learning. The institution constantly and continuously expands and upgrades the required infrastructure facilities, in view of the changes of the University syllabus. The Institute has well equipped facilities for curricular and co-curricular activities. The class rooms, seminar halls, laboratories, workshops have adequate space for holding all academic activities. All the departments are fully equipped with the necessary equipment to meet the ever increasing requirements of academics. All the classrooms are well ventilated and having all the teaching aids are available in the classrooms. Provision of power Point Presentation and other aids are also available for more effective teaching learning.

The details of available infrastructure is attached.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cidco.mit.asia/departments/igac/downloads/2020-21/IV/4.1.1.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Facilities for cultural activities: We have open ground for conducting gathering and big cultural programme. We have auditorium for conducting small functions like anniversaries of National Leaders etc. Cultural programmes like fresher party, farewell to final year students, students competitions are taken in auditorium. We have sound system with two mikes.

Facilities for sports, games:

Particulars

Articles

Quantity

Indoor

Dumbbell set

4

Chess

06

Fencing Sword

02

Fencing mash

02

Tennis racket / ball

06/08

Table Tennis Table

01

Boxing kit

02

Badminton racket

02

Carom Board kit

04

Outdoor

Foot ball

01

Throw ball Net

06/ 01

Foot ball

01

Volley ball / net / kit

02 / 01 / 12

Cricket total kit

01

Cricket ball

12

Kho-Kho pole (Pair)

01

Kabaddi kit (Men)

24

Kick pad (pair)

01

Kho-Kho pole (Pair)

01

Kabaddi kit (Men)

24

Kho-Kho pole (Pair)

01

Gymnasium

Home Gym set

01

Dumbbells

2.5 kg

3 Pairs

4 kg

3 Pairs

5.2 kg

4 Pairs

6 kg

1 Pairs

Yoga Center

Auditorium / College Lawn

01

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://cidco.mit.asia/departments/igac/downloads/2020-21/IV/4.1.2.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://cidco.mit.asia/departments/igac/downloads/2020-21/IV/4.1.3.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is a resource of knowledge having ample of collection of books, journals, magazines, periodicals, e- resources etc. College library is well equipped with automated ERP system and OPAC (Online Public Access Catalog) which provides facility for book search.

ERP system helps to maintain the books data such as:

Issued books record. Available books record

Books issued in a year for individual student, Manual errors are reduced while issuing books

Helps to trace the name of the borrower of the lost book if found.

Calculation of dues is done automatically which also displays the total due of all students at the end of the year.

Record of the transaction of each book is easily available.

Daily, monthly and annual reports of transaction can be generated with the help of the software.

Books are issued using Bar code:

Name of the ILMS Software

ERP System

Nature of Automation:

Fully Automated

Version:

2.0

Year of Automation

June 2020

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://cidco.mit.asia/departments/igac/downloads/2020-21/IV/4.2.1.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **D. Any 1 of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.5

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

9

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College has latest IT Infrastructure to support teaching and learning process. The IT infrastructure is timely updated to improve teaching methodologies and to provide advanced knowledge. Details of computing facilities i.e. hardware and software are as follows:

Total Number of systems:105

Client Server system (Red hat):15

LCD Projector= 10

Ink Jet Printer= 8

Multi Facility Printer= 1 Xerox Machine=1 Scanner = 2

Dot Matrix Printer= 1 Generator = 1

U. P. S. = 1 DHCP Server= 1

Number of nodes with Internet Facility= 105

Number of systems with individual configurations

Desktop (Lenovo, Intel Pentium Dual Core, 2GB RAM, 500GB HDD)

Desktop(Zenith, Intel P IV, 1GB RAM, 40 to 80 GB HDD)

Desktop(Lenovo Think Center, Intel Dual Core, 2GB RAM, 500 GB HDD)

Desktop (ACER, Intel Dual Core, 4 GB RAM, 1 TB HDD)

Dedicated computing facilities

Internet availability in all computer labs

Wi-Fi in Hostel

Paid Xerox facility LAN Facility

Wi Fi Facility (Nature: Up to certain limit) & month.

Point to point facility

Point to point network available between college and parent institution through which students, accounts & library records are centrally stored.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://cidco.mit.asia/departments/igac/downloads/2020-21/IV/4.3.1.pdf

4.3.2 - Number of Computers

105

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1.22127

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Procedures and policies for maintaining and utilizing physical, academic and support facilities :

Maintenance of physical, academic support facilities are as follows:

1.The expenditure permission of maintenance is carried out in budget of college in the month of

March and sent to MIT IBS Office for approval.

2.Cleaning of the campus, toilets, classrooms, maintenance of garden, hostel etc. is done through

Annual Maintenance Contract (AMC), a central housekeeping agency of MIT

3.The maintenance of computer hardware, CCTVs, LCD projectors, printer, Xerox, scanner is done by service provider.

4. The maintenance of hardware and software of IT infrastructure is managed by departments with the help of students. If problem is not resolved by the staff then the maintenance is done by External Technician.

5. Refilling of fire extinguishers is done by service provider.

6. There is regular water supply from Municipal Corporation. The college has two bore wells.

7. The necessary maintenance of equipment's, instruments is done by staff.
8. The respective departments conduct a periodic audit to ensure timely corrective action for proper functioning of the various equipment and hardware.
9. The proposals about maintenance of laboratory equipment's are immediately approved by management and the work is done in time.
10. For voltage fluctuations Miniature Circuit Breakers (MCB) are installed in all computer labs to avoid overload and faults in power supply.
11. Physical and Academic facilities are uploaded on website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://cidco.mit.asia/departments/igac/downloads/2020-21/IV/4.4.2.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

238

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

31

File Description	Documents
Upload any additional information	View File
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://cidco.mit.asia/departments/igac/downloads/2020-21/V/5.1.3.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

127

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

127

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

11

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

33

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

21

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one)

during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Student Council is formed under the Guidelines of the Nominations and Elections of student council assigned by Dr. Babasaheb Ambedkar Marathwada University, Aurangabad. It lays down the Objectives, Role regarding the functions, Election of its body and names and number of portfolios it should have, framed by the University. The Student's Council is constituted in the college every year to look after the welfare of the students and to promote and co-ordinate the extra-curricular activities of the students for their better corporate life. The student body is formed with the Class Representatives (C.R) from every class. There is one class representative i.e. one male or one female, who is selected on the merit basis of his previous year marks/percentage from every class. There are also two ladies representatives i.e. one from Undergraduate (U.G) and one from Postgraduate (P.G).The student body is headed by four key leaders. Viz; 1. General Secretary (G.S) (Male/Female) 2. Sports Coordinator (Male/Female) 3. Cultural Coordinator(Male/Female) 4. N.S.S Coordinator (Male/Female) The General Secretary is elected by all the members of the council. But the Affiliating University has not given the permission for the formation of Students Council in Colleges during the year 2020-21 So, the student council elections was not held in the year 2020-21.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has Alumni committee but not registered association. The following are the office bearers of the Alumni Association.

Sr.No. Name of Members Designation
 1 Dr. Mahendra H. Kondekar Chairman
 2 Asst. Prof. Surekha D. Mengade Member
 3 Asst. Prof. Bhaskar D. Kadam Member
 3 Dr. Sonal D. Bachhao Coordinator

The Contribution of Alumni to the growth & development of the institution will be taken into consideration. Institute is positive and open for the feedback and suggestions by the alumni and tries to meet their feedback and suggestions in the shortest possible time. The institution is extremely proud of every member of its alumni. Most of them are successful in their careers as jobs, higher education and in the field of entrepreneurship. We successfully draw

on their support through Annual Alumni meets. The Alumni meets with the current batches and mentors them through the networking forums to the best of their abilities. They share their experiences, knowledge and advice the students. The Alumni Association plays an important role in helping to shape the future of the Institute by representing the views of its members and contribute to build an engaged and supportive alumni community.

File Description	Documents
Paste link for additional information	https://cidco.mit.asia/departments/igac/downloads/2020-21/V/5.4.1.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

"Quest for Excellence" in pedagogy

Human beings are evolving and a key enabler of this evolutionary process is knowledge which is helping us demystify and understand the nature. MIT treats education as continuous process of human development, aptly represented by its vision statement of "Quest for Excellence" in pedagogy.

Mission

We are committed to provide education and training in Computer Science, Information Technology, Automobile Technology, Workshop Technology, and Management spheres to enable aspiring students to develop their fullest potential in their chosen areas through:

- Structured program evolving with the times.
- Offering opportunities to go beyond prescribed curriculum.
- Collaboration and cooperation with industry and institutions.
- Employee empowerment at all levels.
- Innovation, incubation and entrepreneurship support.
- Dedicated experience and well qualified faculty.
- State of the art laboratories and libraries.
- Well-appointed classrooms and infrastructure.
- Relevant research and development program.

Our Objectives

- To help students identify and meet academic and career objectives
- To offer educational and training programmes to strengthen foundation and help developed in-depth knowledge and requisite skills.
- To work with students to develop competencies required to accept global challenges and meet and requirements of industry.
- To offer conducive environment continuous training opportunities to employees to excel in their sphere of activity.

File Description	Documents
Paste link for additional information	https://cidco.mit.asia/departments/igac/downloads/2020-21/VI/6.1.1.pdf
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The top management is highly responsive, plans in a meticulous manner to utilize the resources optimally. The empowered team of Principal, IQAC members, teachers and supporting staff and students help in design and implementation of quality policy and plans. The successful implementation of quality policy and plans is due to:

- Excellent communication at all levels, one to one interaction.
- Excellent interpersonal relationship of the management with the Head of the institution, and head of the institution with staff and students.

- Head of the Institution believes in total transparency and participatory management involving all concerned individuals of the organization.
- Above mentioned criteria along with the information feedback tools like meetings of the staff, Heads of departments, Association meetings, students' council meeting's, examination committee meetings and various activities which are organized by inviting illustrious personalities.
- Regular meetings of the College Development committee, college committee and the managing committee.
- The management encourages staff to give suggestions for improving the efficiency of the institution. These are implemented on a priority basis.

File Description	Documents
Paste link for additional information	https://cidco.mit.asia/departments/igac/downloads/2020-21/VI/6.1.2.pdf
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

In view of the strategic plans, the institute has perspective plan of advancement. This arrangement is made according to the necessities of the students and so as to oblige the requirements of the institute and the society.

Following Major areas are covered in the plan as mentioned below:

- Academics
- Co-curricular activities
- Administration
- Research
- Hostel/Infrastructure
- Industry interface placement activity

- **Social Responsibility**
- **Feedback from stakeholders**
- **Financial planning and support**

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://cidco.mit.asia/departments/igac/downloads/2020-21/VI/6.2.1.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

With the hands-on experience of the management, the Institutional Management is designed in a scientific way with transparency to get the optimum results out of it.

A hierarchical sets up is established from top management to down the level clearly demarking the Duties, Responsibilities, Accountability and Authorities at every stage.

Marathwada Institute of Technology, Cidco, Aurangabad has been established in 2001. It has a Governing body to monitor and achieving the vision and mission of the institution. It has an effective organizational structure which monitors and improves the institution. The organizational structure of the institution is attached herewith.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://cidco.mit.asia/departments/igac/downloads/2020-21/VI/6.2.2.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination **A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Marathwada Institute of Technology, Cidco, Aurangabad has effective welfare measures in place for its teaching and non-teaching staff. The various welfare schemes are as follows:

- Accidental Insurance
- Maternity benefits as per norms
- All the non-doctoral staff members are encouraged to get enrolled for part-time Ph.D. program.
- Subsidized medical facilities in MIT Hospital, Aurangabad
- Employees Provident Fund
- Non Teaching Employee gets fees concession for their ward

The following facilities are also provided to employees for efficient functioning:

- Medical leave as per norms
- Psychological counseling
- Internet and free Wi-Fi facilities are also available in campus for staff & Students
- Workspace
- Computing facility
- Canteen
- Sports facilities
- Faculty members are provided with Individual cabin and system to facilitate good ambience.

- Skill development courses are organized for non-teaching staff to enhance their skills in work environment.
- Women Empowerment Cell is established for creating venues for women members to flourish and gain momentum.

File Description	Documents
Paste link for additional information	https://cidco.mit.asia/departments/igac/downloads/2020-21/VI/6.3.1.pdf
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

19

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has a "self-appraisal system" to evaluate the performance of the faculty and ensure that information on multiple activities, like post with salary details, teaching, research and extension programmes etc.

The college also appraises the performance of its non-teaching staff

at the time of promotion recommended by the Principal and approval by the top management.

- Staff fill up the self-appraisal form it include multiple activities, like post with salary details, teaching, research & other work.
- These appraisal form submitted to the all respective HOD and then forward to the Principal.

Principal check all appraisal form giving remark on that and finally submitted to the management for evaluation.

File Description	Documents
Paste link for additional information	https://cidco.mit.asia/departments/igac/downloads/2020-21/VI/6.3.5.pdf
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has such mechanisms for the internal & external audit.

Internal Audit: Internal Audit is conducted with the help of account section of G.S.Mandal. Internal regular Audit is conducted with the help of account section.

External Audit: The Accounts are regularly audited every year. The college has appointed statutory auditor Account (C.A.) for the external audit.

The external audit is done by Mr. N. V. Sharma Chartered accountant. He is appointed by G.S.Mandal.

File Description	Documents
Paste link for additional information	https://cidco.mit.asia/departments/igac/downloads/2020-21/VI/6.4.1.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

3.0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Policy and procedure for resource mobilization:

The major sources of institutional funding are fees received from the students. Deficit has been managed by funding from parent trust.

Suitable Institutional mechanisms are available to monitor the effective and efficient use of financial resources.

Our expenses are monitored, checked and controlled under vertical hierarchy through internal control system of all the day to day transactions. Apart from above we have also appointed external statutory auditor.

Student scholarships are received from various schemes under state and central government.

Different grants for updating/purchasing equipment's/ teaching aids/ infrastructure for cocurricular development are received from the

top management.

Funds for organizing extension and outreach programmes are received from the university NSS, Sports and Various programs.

Optimal utilization of resources:

The funds collected from above resources are utilized optimally. The utilization was done for following purpose:

1. Expenditure on manpower resources.
2. Expenditure on academic and physical facilities.
3. Expenditure on maintenance of infrastructures.
4. Purchase of text & reference books, etc.
5. Subscription of research journals, Remote access with library of Dr. Babasaheb Ambedkar Marathwada University, Aurangabad.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC is one of the policy making and implementing unit in college. It assesses and suggests the parameters of quality education.

However following may be two examples of best practices institutionalized:

- Academic Audit through IQAC :

The college takes academic audit of each department and various committees every year through IQAC to increase and maintain the quality of education. Academic Audit Committee is set up for this purpose.

- Implementation of Green practices in the campus:

The IQAC initiate various green practices to maintain eco-friendly campus through the activities i.e. Tree Plantation, Clean and Beautiful Campus, Save Power awareness Programme on Renewable

Energy and e- Waste Management.

- Use and enrichment of ICT infrastructure

The use of ICT tools has become an integral part in teaching-learning process. IQAC always encouraged teachers to utilize these tools in classroom teaching and laboratories. Periodically IQAC has train the teachers and non-teaching staff to use ICT by arranging different workshop i.e. ERP Module, Moodle, Google Apps, Video conference, use of e-mail, handling ICT instrument etc. The educational use of social media has also been utilized. The feedback system is implemented to take the review of reliability and uses of ICT facilities.

File Description	Documents
Paste link for additional information	https://cidco.mit.asia/departments/igac/downloads/2020-21/VI/6.5.1.pdf
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process.

The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed.

All newly admitted students have to attend the Orientation Programme, in which they are made aware of the values, the uniqueness of the Education system, the teaching learning process, the system of continuous evaluation, co-curricular activities etc. All students are also given a guided tour of the campus and the various facilities.

Class Teachers & Mentors are regularly take feedback and appropriate steps are taken to enhance the teaching-learning process.

Feedback from students is taken by Hod's and IQAC. Students are free to approach the Principal for feedback and suggestions.

Feedback is properly analyzed and shared with stakeholders.

The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations. The major initiatives taken over the last five years include the following:

- Automation of Admission Processes - Provision for online fee payment
- Automation of Examination Processes
- Curriculum Development Workshops in many subjects
- Green initiatives in Campus - tree plantation, Organic Fertilizer, Rain Water Harvesting
- MoUs with prestigious Institutes, Universities, Industries
- Application for NIRF, NAAC

File Description	Documents
Paste link for additional information	https://cidco.mit.asia/departments/iqac/downloads/2020-21/VI/6.5.2.pdf
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://cidco.mit.asia/departments/iqac/downloads/2020-21/VI/6.5.3.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

MIT college cidco promote good quality technical education and ensure women empowerment through gender equity in education. The college is doing efforts consistently to promote women education. Different programs, webinar, seminar are conducted to aware students about gender equality. Gender equality is promoted through admission policy, special care is taken to admit female candidates. Age relaxation is given in employment for female candidate. Maternity leave, child care leave are given to female employees. For the security purpose in college campus formation of committee like Internal Complaints Committee (ICC) is established, CCTV camera is installed. No decimation made with Transgender person and equal opportunity is given to them. World women day and International Transgender day Of visibility is celebrated in college annually. Each women student is allocated to different women mentee for the purpose of personal help.

File Description	Documents
Annual gender sensitization action plan	https://cidco.mit.asia/departments/igac/downloads/2020-21/VII/7.1.1.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste

management Biomedical waste management E-waste management Waste recycling system
Hazardous chemicals and radioactive waste management

SOLID WASTE MANAGEMENT : The MIT Cidco made different techniques for the management of degradable and non-degradable waste. The main focus is to, recycle, reuse and reduce the waste. Onside used papers are used for printing in internal written communication. For solid waste management Different dustbins is placed at different places for respective waste deposited. The daily collected waste in different bins are dispose to convert into manure.

PLASTIC WASTE MANAGEMENT : The non-degradable waste is given to local municipal corporation for solid waste management.

LIQUID WASTE MANAGEMENT : The MIT Cidco has made pipeline through which waste water and used water is supplied to different trees planted in the campus which help in preventing the wastage of used water in sewage and reduce load on sewage system.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. Restricted entry of automobiles

- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment Provision for enquiry and information :

D. Any 1 of the above

5.

Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Various programs are conducted in college campus for providing inclusive environment.

Different initiative has taken for the promotion of cultural, regional, linguistic, communal socioeconomic and other diversities tolerance and harmony. Students from across the state have been benefitting due to facilities of college.

NSS cell organize many programs every year for the promotion of unity in diversity. College adopt a village every year through NSS cell and various program are arranged in village for promotion of communal and cultural harmony.

Marathi bhasha din and Hindi bhasha din is organized by NSS cell on 27th February and 14th September to deliberate the linguistic harmony between Marathi and Hindi. Different competition are conducted on this day.

Seminars, workshops are conducted by various department to promote communal harmony and tolerance. Various programmed organized from 15th August 2021 to 31st December 2021 to celebrate Azadi ka Amrut Mahtosav to sensitize student about freedom fighter. Rakhsha Bandhan is celebrated in orphan home to sensitize student about the last section in society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The MIT Cidco design various programs for the encouragement of Constitutional values, rights, duties, and responsibilities of citizens among the students and employee. Different activities are arrange to create awareness about the national identity and symbols.

The MIT Cidco celebrate Independence day every year on August 15 in its campus. On this day National Flag is hoisted by chief guest followed by singing of the National Anthem by students. The Chief guest and Principal address the student on the freedom and different freedom fighter. In the year 2021 we celebrate Azadi Ka Amrit Mahotsav the 75th Independence day

On 26th January the date on which Constitution of India come into effect, MIT cidco celebrate Republic Day in its campus with great honor highlighting the importance of constitution. To create awareness about constitution of India different activities like poster competition are conducted.

On 26th November constitution day is celebrated in college campus and all the students with staff take oath of allegiance to the constitution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://cidco.mit.asia/departments/igac/downloads/2020-21/VII/nss2020.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code B. Any 3 of the above

of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Every year National Festivals i.e. Republic Day on 26th January and Independence day on 15th August celebrated in College campus by hoisting national flag by the chief guest.

On 14th January Dr. Babasaheb Ambedkar Marathwad University Namvistar din is celebrated every year.

On 12th January Rashtramata Jijau birth Anniversary along with the birth anniversary of Swami Vivekananda is celebrated.

National Voter day is celebrated on 25th January to bring awareness about democracy and rights and important of vote.

On 8th February women's day is celebrated in campus under the supervision of women cell and awareness about women health and gender equality.

On 19th February Chattrapati Shivaji Maharaj birth Anniversary is celebrated and talk on his great work for common people is takes place.

International environment day is celebrated On 6th June for promoting awareness about importance of environment.

International Yoga day was celebrated in the college on 21st June. Students were introduced about history, different types and benefits of yoga. Students and staff members of the college performed different types of yoga.

On 26th November constitution day is celebrated to commemorate the adaptation of the Constitution of India. The day highlights the efforts of the makers of constitution

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice I

Title of the Practice: To develop awareness about self-employment among students

Objectives of the practice:

1. To improve the awareness about self-employability

Context:

The practice involved following activities.

- 1) Entrepreneurship development workshop: 10/7/2021
- 2) Webinar on business ideas in today world: 27/01/2021

Evidence of success:

- Students able to identify their skill set and personality traits

- Students were think about to transform their innovative ideas into facts.

Problems Encountered:

- Students are traditional thinkers to give importance to get job .
- Some students face to understand the terms of innovation and processes of EDP

Resources required:

- Experts in Entrepreneurship.
- Digital seminar hall with ICT facility.
- College bus.

Best Practice II

Title of the Practice: Implementation of ERP modules for academic and administrative effectiveness.

Objectives of the practice: To enhance the qualitative academic and administration work for students.

Context:

The practice involved following activities:

This ERP software having lot of modules as follows -Admission Module,Academic Module, Staff profile, Financial Module, Exam module and Library module

Evidence of success:

- Useful for allPrincipal, Teaching and non-teaching staff and students also..

Problems Encountered:

- Some students have no mobile and internet facility

Resources required:

Mobile or computer/ laptop with internet facility.

File Description	Documents
Best practices in the Institutional website	https://cidco.mit.asia/departments/igac/downloads/2020-21/VII/7.2.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Red Hat International Certification Centre:

Redhat academy - Bridging the gap between education and industry. The academy was introduced in December 2016. Red hat certificate is valuable, industry recognised that signifies approvan level of knowledge and skills. Benefits at each level are numerous for both individuals and their organisations. Certification means increased productivity better skills. Management can be assured text of the competency at all levels of technical rules for enterprise Linux computing. Redhat academy MIT CIDCO Aurangabad have two courses.

1. RHCSA(Redhat certified system administrator): which Provides students with Linux administration "survival skills" by focusing on core administration tasks.

This course is designed for IT professionals working to become full-time enterprise Linux system administrators.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

1.Preparation of Academic Calendar: At the beginning of each academic year, the academic calendar is prepared at the college level, co-curricular and extracurricular events in alignment with the University academic calendar. 2. Library books Upgradation: The library is informed of required textbooks, reference books and e-journals for the forthcoming semester/academic year. 3.Course Allocation: Courses are allocated to the faculty members based on their expertise & subject preferences by the Head of the department (HOD) and approved by the Director. 4.Time Table Preparation: Class-wise time tables, Time table for lab courses is prepared separately. Individual faculty time tables are prepared reflecting his/her complete workload. 5. Preparation of Course file: Each faculty member prepares the course file which includes the time table, lecture plan, course outcomes, mapping of course outcomes with program outcomes & program specific outcomes, attainment levels and targets, identified curriculum gaps, corrective actions, unit wise notes, previous question papers and previous performances. 6.Tutorial/Assignments: Tutorial Assignments are duly given to the students & are checked on the after submission by students. 7.Reviews: Periodical review on the coverage of syllabus and regularity of the students is taken by the HOD. 8.Assessments: As per the regulations of the affiliated university, the assessment done by: 1. Internal Assessment : There are two internal Class Test 2. External Assessment: The external assessment is based on the semester end examinations conducted by the university.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://cidco.mit.asia/departments/igac/downloads/2020-21/I/1.1.1.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

An academic calendar is prepared by the concerned official at the beginning of each semester in line with the University's calendar consisting of various curricular, extra and co-curricular activities. The calendar is uploaded on college website. Compliance of Continuous Internal Evaluation with Academic Calendar

1. Classes and Lab time-table -Time-table is uploaded on the college portal (ERP) and displayed on notice boards of every department.
2. Course files and Lecture Plan- After the allocation of subjects to faculty, course file of each subject is prepared consisting of detailed teaching plan
3. Internal Examinations- The Approximate dates of CT1, CT2 are mentioned in the academic calendar. In case of labs and projects, internal viva and practical exams are conducted by respective departments before/after the pre university examinations.
4. Question Paper Setting- The question paper of internal exams is prepared by concerned faculties of the department.
5. Exam evaluation- internal exam evaluation done by concern subject teachers.
6. Assignments - In addition to the tests, assignments are also the part of Continuous Internal Evaluation. Every teacher conducts regular class tests consisting of MCQs on the related topic for practice.
7. University Exams- The tentative dates for university exams are indicated in the academic calendar. The final university exam schedule is also displayed on students' notice boards.
8. Student feedback - At the end of academic session students submit their feedback for each subject through online feedback forms.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://cidco.mit.asia/departments/igac/downloads/2020-21/I/Institutional%20Academic%20Calender%202020-2021.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation

C. Any 2 of the above

process of the affiliating University	
File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded
1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
7	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
2	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
11	

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

We believe in maintaining healthy environment for all its students. The curriculum is designed by the university itself does include many of these aspects such as the subjects namely Professional Ethics and Moral Values in the I Year and Environmental Studies in II Year. There are various committees which take care of the students such as: (i) Women Grievances Committee: We are proud to state that in our college the incidents of sexual harassment of women students are nil due to the discipline in the campus. Yet this cell interacts with women students at regular intervals to identify any sort of issues existing. (ii) Anti- Ragging Committee: As per the guidelines of UGC, an Anti- Ragging Committee has been constituted to handle the issues pertaining to ragging. (iii) Human Rights: The college conducts various programmes on Human Rights to provide awareness among SwachhBharath • Blood Donation Programmes • Voter's Day Programme • students. Tree Plantation • Health Awareness Programmes • (iv) Discipline Committee: This committee plays a vibrant role in the maintenance of discipline of the complete campus. In day to day functioning of the college as well as any special occasion or any programmes, this committee's presence and control is mandatory.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

8

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

186

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://cidco.mit.asia/departments/igac/downloads/2020-21/I/1.4.1-Student%20Feedback%20on%20Curriculum%20Analysis.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://cidco.mit.asia/departments/igac/downloads/2020-21/I/1.4.2.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

559

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

407

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

College, assessment of learning levels of students starts right from the admission process. The students' performance in their previous examinations serves as a rough indicator of a student's level of learning at the start of the semester. At the start of an academic session, Student Induction Programme wherein newly enrolled students participate in several activities It give us an opportunity for preliminary assessment of a student's level of learning. Internal assessments marks for university. All departments conduct internal assessments in the form of class tests, student seminars and assignments. Slow learners are encouraged to improve their performance through one-on-one mentoring and remedial classes. Written assignments help improve their writing skills as well as comprehension. Advanced learners: High performing students are identified on the basis of internal assessment, university examination, and involvement in various activities. Students are encouraged to be members of various bodies like NSS, Cultural, Sports, for organize events. Students are advised to participate in group discussions, technical quizzes to develop analytical and problem solving abilities in them and thereby, to improve their presentation skills, mock interview, Poster competition, Seminar Competition and Computer Aptitude online test. Students are motivated for mini projects to inculcate research orientation and practical awareness.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
559	23

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric method of teaching is the most approved pedagogy followed by all the faculties of the institution. The institution takes several measures to help students to make their learning easy and interesting, also improve their general academic knowledge and skills. The traditional method of teaching is replaced by student participation in the class room activities. The classes are usually interactive with the students coming up with their own innovative ideas and viewpoints with the guidance of the teacher. Experiential learning: Students learn through field work, by which they transform their theoretical knowledge to practical one. Through Mini and Major Project Development, students learn to transform the user requirements by developing software. It helps to bridge the gap between theoretical concepts and its practical applications. Participative learning This method is adopted through Industrial visits Educational Tour Seminars, webinars and Workshops Social Activity : Students take part in several extra and co-curricular activities like Cleanliness drive, tree-planting and fitness drive during the Fit India campaign. Online Poster competition about COVID 19 safety awareness, Voting Awareness etc. Group Discussion. Problem-solving methodologies: Provision of Question bank prepared by teachers Class Test, Tutorial, Assignments Practical Assignment, Project work N.S.S. camps

Due to COVID 19 pandemic situation and as per government guideline our institute unable to arranged Industrial Visit, Education Tour and NSS Camp in this academic year.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The academic year 2020-2021 was completely affected by Covid-19 pandemic and therefore it was not only the choice but also the compulsion of the teachers to learn, adopt and practice the ICT enabled tools. The use of laptops and internet became a common practice not only for the teachers but also for the students. Keeping in mind the importance of ICT, e- learning environment is created in the class rooms with LCD projectors, audio-visual facilities and various ICT tools. In addition to chalk and talk method of teaching, the faculty members are using IT enabled learning tools like Google classroom, ERP easy-to-use tools that help teachers manage coursework like Assignment, PPT, Quiz , Class test etc. 1.To attain competence, faculties record and upload lectures notes, practicals on ERP. 2.All the faculties use Cisco Webex, ZOOM, Google Meet for interactive and collaborative methods for teaching, and online mentoring . Project viva and seminars are also conducted using latest technologies 3.Faculties and students are enrolled for eLearning courses like NPTEL, ATAL and Swayam to cope with updated technologies. 4.All the departments and faculties conduct and attend online FDP, workshops, webinars, online quiz and guest lectures on the new developments and latest issues in the core subjects for effective teaching and learning.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

20

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

23

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

5

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

191	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File
2.5 - Evaluation Process and Reforms	
2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.	
<p>The college takes up initiatives to make internal assessments transparent and effective:</p> <p>Updation of different university notifications about the examination is provided to the teachers as well as students. The university norms relating to examination pattern are communicated to the students. Minimum 2 class tests are held per semester. Class Test Time tables of respective departments are displayed well in advance on the notice boards and also communicated on ERP. In the Pandemic situation all the class tests are taken on the ERP software and assessment also done through this software. Internal marks are awarded by the teacher on the basis of overall performance of student. This can be judged on the basis of assignments, presentations, interactions, projects or oral tests etc. Teachers assign innovative projects to students to build and check their creative skills. Presentations are taken on topics related to the syllabi or even on topics other than the main paper to develop the interest of students. Thus, a continuous internal assessment system works throughout the session to evaluate the students on the basis of their daily performance and growth. The students can interact with teachers after test / tutorial for their doubts and queries. Through TGS. students can share their educational as well as personal problems with the teacher guardian.</p>	
File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

College Level : A transparent, time-bound and efficient method is being followed in the College in terms of dealing with internal examination related grievances.

Several internal assessments are performed throughout the semester. They are in the form of Unit tests /class tests/assignments/classroom seminars/practical evaluations/project work evaluations etc.

Student scoring poorly in the internal assessments tests or university exam remedial classes were arranged for them . The grievances of the students with reference to assessment are made clear by showing his/her performance in the answer sheet. The answer sheet of such student is assessed by the faculty once again in the presence of the student. Any corrections in the total of marks or assessment of answer books as identified by students are immediately done by the faculty members. University level: With reference to evaluation, if the student scores less mark than expected, he/she can apply for revaluation of his/her answer sheet after paying the prescribed fees. University provides the photocopy of answer sheets to students regarding any grievances with reference to evaluation. Student can apply for revaluation if he/she feels that evaluation is not done properly. College communicates with the university regarding student's grievances and take follow up regularly.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Institute has well defined learning outcomes. The vision and mission of the institution emphasizes on promoting value education through motivated trained faculty to prepare the students to accept the challenges of globalization. The vision and mission statements are displayed on the college website and at various key positions in the college building. Programme Educational Objectives (PEO), Programme outcomes (PO) and course

outcomes (CO) have been defined by every department Programme Educational Objectives (PEO) and Programme outcomes (PO) are printed in journals and course outcomes (CO) are discussed by faculty members in the classrooms. Programme Educational Objectives (PEO), Programme Outcomes (PO) are published on the college website. At the end of every semester, all the departments evaluate POs and COs by using tools like tutorial and mid-term results, on-line exam results, course end survey and yearly alumni feedback etc. The course outcomes are written by the respective faculty member using action verbs of learning levels suggested by Bloom Taxonomy. All the faculties were writing appropriate COs for each course of the program from first year to third year in a three-year degree program. As our faculties used ERP so they fill up Course outline and mentioned CO, PO in that file.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://cidco.mit.asia/departments/iqac/downloads/2020-21/II/2.6.1.pdf
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of programme outcomes, programme specific outcomes and course outcomes during the year through end-semester exam., assignment, presentation, viva-voce exam., Internship, Project etc. The institute prepares result analysis of each programmes by their respective departments, On the basis of result we find out the program outcomes and we prepare the policy to focus on which courses to need for more attention.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during

the year

167

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://cidco.mit.asia/departments/igac/downloads/2020-21/II/2.7.1.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institute supports Creativity, Innovative Ideas, Planning, Social Skills and ability to take right decisions to develop entrepreneurship amongst the students for creating a culture for being better citizens and entrepreneurs. We have Entrepreneurship Development Cell (EDC) under which we have established a network in the corporate world, promote some brilliant ideas for entrepreneurs and organize orientation program & workshops for students. Our aim is to build a strong platform for students for Skill Development & Entrepreneurship. The EDC cell provides short term training, assign special projects, in plant training, create vocational and technical training framework, kaushal vikas to ensure entrepreneurship among students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

3

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College regularly conducts the extension activities in the tribal villages, adopted villages and weaker sections of the societies. The programmes conducted under the extension activity helps connect the Higher Education Institutions with the society, which will transform the outlook of the students and inculcate leadership qualities in the youth. They will prove good administrators, good humans with good moral behaviour and responsible citizens in future. At the same time the needs of the society and the needs of the downtrodden sections are fulfilled. The NSS units could not conduct all the activities as planned, due to pandemic, but some extension activities conducted in the academic year 2020 are as under; 1. During the peak pandemic period (March-August 2020), students of MIT, CIDCO supported the district administration Aurangabad, by volunteering to work in the covid helpline unit. 2. The volunteers of the college NSS units helped create awareness regarding the covid-19 pandemic in the adopted villages. Posters were pasted on public places where

people were given information related to SOPs , use of masks etc. Our volunteers distributed the masks among the masses to motivate and encourage them for following the Covid protocol.3. NSS Volunteers and staff of college participated in sanitization and cleaning of the college premises and surrounding colony. 4. Most of the programs list provided by NSS coordinator of the University were conducted online following the covid-19 protocols.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

21

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

150

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

3

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

28

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institute focuses on developing good and modern infrastructure like classrooms, laboratories, library with reading rooms, internet facility, parking facility, and canteen. The Institute strives to create or enhance the infrastructure in view of a healthy, comfortable and technology based environment required for effective teaching and learning. The institution constantly and continuously expands and upgrades the required infrastructure facilities, in view of the changes of the University syllabus. The Institute has well equipped facilities for curricular and co-curricular activities. The class rooms, seminar halls, laboratories, workshops have adequate space for holding all academic activities. All the departments are fully equipped with the necessary equipment to meet the ever increasing requirements of academics. All the classrooms are well ventilated and having all the teaching aids are available in the classrooms. Provision of power Point Presentation and other aids are also available for more effective teaching learning.

The details of available infrastructure is attached.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cidco.mit.asia/departments/igac/downloads/2020-21/IV/4.1.1.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Facilities for cultural activities: We have open ground for conducting gathering and big cultural programme. We have auditorium for conducting small functions like anniversaries of National Leaders etc. Cultural programmes like fresher party, farewell to final year students, students competitions are taken in auditorium. We have sound system with two mikes.

Facilities for sports, games:

Particulars

Articles

Quantity

Indoor

Dumbbell set

4

Chess

06

Fencing Sword

02

Fencing mash

02

Tennis racket / ball

06/08

Table Tennis Table

01

Boxing kit

02

Badminton racket

02

Carom Board kit

04

Outdoor

Foot ball

01

Throw ball Net

06/ 01

Foot ball

01

Volley ball / net / kit

02 / 01 / 12

Cricket total kit

01

Cricket ball

12

Kho-Kho pole (Pair)

01

Kabaddi kit (Men)

24

Kick pad (pair)

01

Kho-Kho pole (Pair)

01

Kabaddi kit (Men)

24

Kho-Kho pole (Pair)

01

Gymnasium

Home Gym set

01

Dumbbells

2.5 kg

3 Pairs

4 kg

3 Pairs

5.2 kg

4 Pairs

6 kg

1 Pairs

Yoga Center

Auditorium / College Lawn

01

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://cidco.mit.asia/departments/igac/downloads/2020-21/IV/4.1.2.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://cidco.mit.asia/departments/igac/downloads/2020-21/IV/4.1.3.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is a resource of knowledge having ample of collection of books, journals, magazines, periodicals, e- resources etc. College library is well equipped with automated ERP system and OPAC (Online Public Access Catalog) which provides facility for book search.

ERP system helps to maintain the books data such as:

Issued books record. Available books record

Books issued in a year for individual student, Manual errors are reduced while issuing books

Helps to trace the name of the borrower of the lost book if found.

Calculation of dues is done automatically which also displays the total due of all students at the end of the year.

Record of the transaction of each book is easily available.

Daily, monthly and annual reports of transaction can be generated with the help of the software.

Books are issued using Bar code:

Name of the ILMS Software

ERP System

Nature of Automation:

Fully Automated

Version:

2.0

Year of Automation

June 2020

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://cidco.mit.asia/departments/igac/downloads/2020-21/IV/4.2.1.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.5

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

9

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College has latest IT Infrastructure to support teaching and learning process. The IT infrastructure is timely updated to improve teaching methodologies and to provide advanced knowledge. Details of computing facilities i.e. hardware and software are as follows:

Total Number of systems:105

Client Server system (Red hat):15

LCD Projector= 10

Ink Jet Printer= 8

Multi Facility Printer= 1 Xerox Machine=1 Scanner = 2

Dot Matrix Printer= 1 Generator = 1

U. P. S. = 1 DHCP Server= 1

Number of nodes with Internet Facility= 105

Number of systems with individual configurations

Desktop (Lenovo, Intel Pentium Dual Core, 2GB RAM, 500GB HDD)

Desktop(Zenith, Intel P IV, 1GB RAM, 40 to 80 GB HDD)

Desktop(Lenovo Think Center, Intel Dual Core, 2GB RAM, 500 GB HDD)

Desktop (ACER, Intel Dual Core, 4 GB RAM, 1 TB HDD)

Dedicated computing facilities

Internet availability in all computer labs

Wi-Fi in Hostel

Paid Xerox facility LAN Facility

Wi Fi Facility (Nature: Up to certain limit) & month.

Point to point facility

Point to point network available between college and parent institution through which students, accounts & library records are centrally stored.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://cidco.mit.asia/departments/igac/downloads/2020-21/IV/4.3.1.pdf

4.3.2 - Number of Computers

105

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1.22127

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Procedures and policies for maintaining and utilizing physical, academic and support facilities :

Maintenance of physical, academic support facilities are as follows:

1.The expenditure permission of maintenance is carried out in budget of college in the month of

March and sent to MIT IBS Office for approval.

2.Cleaning of the campus, toilets, classrooms, maintenance of garden, hostel etc. is done through

Annual Maintenance Contract (AMC), a central housekeeping agency of MIT

3.The maintenance of computer hardware, CCTVs, LCD projectors, printer, Xerox, scanner is done by service provider.

4. The maintenance of hardware and software of IT infrastructure is managed by departments with the help of students. If problem is not resolved by the staff then the maintenance is done by External Technician.

5. Refilling of fire extinguishers is done by service provider.

6. There is regular water supply from Municipal Corporation. The college has two bore wells.

7. The necessary maintenance of equipment's, instruments is done by staff.

8. The respective departments conduct a periodic audit to ensure timely corrective action for proper functioning of the various equipment and hardware.

9. The proposals about maintenance of laboratory equipment's are immediately approved by management and the work is done in time.

10. For voltage fluctuations Miniature Circuit Breakers (MCB) are installed in all computer labs to avoid overload and faults in power supply.

11. Physical and Academic facilities are uploaded on website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://cidco.mit.asia/departments/igac/downloads/2020-21/IV/4.4.2.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

238

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

31

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://cidco.mit.asia/departments/igac/downloads/2020-21/V/5.1.3.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

127

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

127

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
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File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

11

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File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

33

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

21

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Student Council is formed under the Guidelines of the Nominations and Elections of student council assigned by Dr. Babasaheb Ambedkar Marathwada University, Aurangabad. It lays down the Objectives, Role regarding the functions, Election of its body and names and number of portfolios it should have, framed by the University. The Student's Council is constituted in the college every year to look after the welfare of the students and to promote and co-ordinate the extra-curricular activities of the students for their better corporate life. The student body is formed with the Class Representatives (C.R) from every class. There is one class representative i.e. one male or one female, who is selected on the merit basis of his previous year marks/percentage from every class. There are also two ladies representatives i.e. one from Undergraduate (U.G) and one from Postgraduate (P.G).The student body is headed by four key leaders. Viz; 1. General Secretary (G.S) (Male/Female) 2. Sports Coordinator (Male/Female) 3. Cultural Coordinator(Male/Female) 4. N.S.S Coordinator (Male/Female) The General Secretary is elected by all the members of the council. But the Affiliating University has not given the permission for the formation of Students Council in Colleges during the year 2020-21 So, the student council elections was not held in the year 2020-21.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has Alumni committee but not registered association. The following are the office bearers of the Alumni Association.

Sr.No. Name of Members Designation
 1 Dr.Mahendra H. Kondekar Chairman
 2 Asst. Prof. Surekha D. Mengade Member
 3 Asst. Prof Bhaskar D. Kadam Member
 3 Dr.. Sonal D. Bachhao Coordinator

The Contribution of Alumni to the growth & development of the institution will be taken into consideration. Institute is positive and open for the feedback and suggestions by the alumni and tries to meet their feedback and suggestions in the shortest possible time. The institution is extremely proud of every member of its alumni. Most of them are successful in their careers as

jobs, higher education and in the field of entrepreneurship. We successfully draw on their support through Annual Alumni meets. The Alumni meets with the current batches and mentors them through the networking forums to the best of their abilities. They share their experiences, knowledge and advice the students. The Alumni Association plays an important role in helping to shape the future of the Institute by representing the views of its members and contribute to build an engaged and supportive alumni community.

File Description	Documents
Paste link for additional information	https://cidco.mit.asia/departments/igac/downloads/2020-21/V/5.4.1.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

"Quest for Excellence" in pedagogy

Human beings are evolving and a key enabler of this evolutionary process is knowledge which is helping us demystify and understand the nature. MIT treats education as continuous process of human development, aptly represented by its vision statement of "Quest for Excellence" in pedagogy.

Mission

We are committed to provide education and training in Computer Science, Information Technology, Automobile Technology, Workshop Technology, and Management spheres to enable aspiring students to

develop their fullest potential in their chosen areas through:

- Structured program evolving with the times.
- Offering opportunities to go beyond prescribed curriculum.
- Collaboration and cooperation with industry and institutions.
- Employee empowerment at all levels.
- Innovation, incubation and entrepreneurship support.
- Dedicated experience and well qualified faculty.
- State of the art laboratories and libraries.
- Well-appointed classrooms and infrastructure.
- Relevant research and development program.

Our Objectives

- To help students identify and meet academic and career objectives
- To offer educational and training programmes to strengthen foundation and help developed in-depth knowledge and requisite skills.
- To work with students to develop competencies required to accept global challenges and meet and requirements of industry.
- To offer conducive environment continuous training opportunities to employees to excel in their sphere of activity.

File Description	Documents
Paste link for additional information	https://cidco.mit.asia/departments/igac/downloads/2020-21/VI/6.1.1.pdf
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The top management is highly responsive, plans in a meticulous manner to utilize the resources optimally. The empowered team of Principal, IQAC members, teachers and supporting staff and students help in design and implementation of quality policy and plans. The successful implementation of quality policy and plans is due to:

- Excellent communication at all levels, one to one interaction.
- Excellent interpersonal relationship of the management with the Head of the institution, and head of the institution with staff and students.
- Head of the Institution believes in total transparency and participatory management involving all concerned individuals of the organization.
- Above mentioned criteria along with the information feedback tools like meetings of the staff, Heads of departments, Association meetings, students' council meeting's, examination committee meetings and various activities which are organized by inviting illustrious personalities.
- Regular meetings of the College Development committee, college committee and the managing committee.
- The management encourages staff to give suggestions for improving the efficiency of the institution. These are implemented on a priority basis.

File Description	Documents
Paste link for additional information	https://cidco.mit.asia/departments/igac/downloads/2020-21/VI/6.1.2.pdf
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

In view of the strategic plans, the institute has perspective plan of advancement. This arrangement is made according to the necessities of the students and so as to oblige the requirements of the institute and the society.

Following Major areas are covered in the plan as mentioned below:

- Academics
- Co-curricular activities
- Administration

- Research
- Hostel/Infrastructure
- Industry interface placement activity
- Social Responsibility
- Feedback from stakeholders
- Financial planning and support

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://cidco.mit.asia/departments/igac/downloads/2020-21/VI/6.2.1.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

With the hands-on experience of the management, the Institutional Management is designed in a scientific way with transparency to get the optimum results out of it.

A hierarchical sets up is established from top management to down the level clearly demarking the Duties, Responsibilities, Accountability and Authorities at every stage.

Marathwada Institute of Technology, Cidco, Aurangabad has been established in 2001. It has a Governing body to monitor and achieving the vision and mission of the institution. It has an effective organizational structure which monitors and improves the institution. The organizational structure of the institution is attached herewith.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://cidco.mit.asia/departments/igac/downloads/2020-21/VI/6.2.2.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Marathwada Institute of Technology, Cidco, Aurangabad has effective welfare measures in place for its teaching and non-teaching staff. The various welfare schemes are as follows:

- Accidental Insurance
- Maternity benefits as per norms
- All the non-doctoral staff members are encouraged to get enrolled for part-time Ph.D. program.
- Subsidized medical facilities in MIT Hospital, Aurangabad
- Employees Provident Fund
- Non Teaching Employee gets fees concession for their ward

The following facilities are also provided to employees for efficient functioning:

- Medical leave as per norms
- Psychological counseling
- Internet and free Wi-Fi facilities are also available in campus for staff & Students
- Workspace
- Computing facility
- Canteen
- Sports facilities
- Faculty members are provided with Individual cabin and system to facilitate good ambience.
- Skill development courses are organized for non-teaching staff to enhance their skills in work environment.
- Women Empowerment Cell is established for creating venues for women members to flourish and gain momentum.

File Description	Documents
Paste link for additional information	https://cidco.mit.asia/departments/igac/downloads/2020-21/VI/6.3.1.pdf
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

19

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has a "self-appraisal system" to evaluate the performance of the faculty and ensure that information on multiple activities, like post with salary details, teaching, research and extension programmes etc.

The college also appraises the performance of its non-teaching staff at the time of promotion recommended by the Principal and approval by the top management.

- Staff fill up the self-appraisal form it include multiple activities, like post with salary details, teaching, research & other work.
- These appraisal form submitted to the all respective HOD and then forward to the Principal.

Principal check all appraisal form giving remark on that and finally submitted to the management for evaluation.

File Description	Documents
Paste link for additional information	https://cidco.mit.asia/departments/igac/downloads/2020-21/VI/6.3.5.pdf
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has such mechanisms for the internal & external audit.

Internal Audit: Internal Audit is conducted with the help of account section of G.S.Mandal. Internal regular Audit is conducted with the help of account section.

External Audit: The Accounts are regularly audited every year. The college has appointed statutory auditor Account (C.A.) for the external audit.

The external audit is done by Mr. N. V. Sharma Chartered accountant. He is appointed by G.S.Mandal.

File Description	Documents
Paste link for additional information	https://cidco.mit.asia/departments/igac/downloads/2020-21/VI/6.4.1.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

3.0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Policy and procedure for resource mobilization:

The major sources of institutional funding are fees received from the students. Deficit has been managed by funding from parent trust.

Suitable Institutional mechanisms are available to monitor the effective and efficient use of financial resources.

Our expenses are monitored, checked and controlled under vertical hierarchy through internal control system of all the day to day transactions. Apart from above we have also appointed external statutory auditor.

Student scholarships are received from various schemes under state and central government.

Different grants for updating/purchasing equipment's/ teaching

aids/ infrastructure for cocurricular development are received from the top management.

Funds for organizing extension and outreach programmes are received from the university NSS, Sports and Various programs.

Optimal utilization of resources:

The funds collected from above resources are utilized optimally. The utilization was done for following purpose:

1. Expenditure on manpower resources.
2. Expenditure on academic and physical facilities.
3. Expenditure on maintenance of infrastructures.
4. Purchase of text & reference books, etc.
5. Subscription of research journals, Remote access with library of Dr. Babasaheb Ambedkar Marathwada University, Aurangabad.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC is one of the policy making and implementing unit in college. It assesses and suggests the parameters of quality education.

However following may be two examples of best practices institutionalized:

- Academic Audit through IQAC :

The college takes academic audit of each department and various committees every year through IQAC to increase and maintain the quality of education. Academic Audit Committee is set up for this purpose.

- Implementation of Green practices in the campus:

The IQAC initiate various green practices to maintain eco-friendly campus through the activities i.e. Tree Plantation, Clean and Beautiful Campus, Save Power awareness Programme on Renewable Energy and e- Waste Management.

- Use and enrichment of ICT infrastructure

The use of ICT tools has become an integral part in teaching-learning process. IQAC always encouraged teachers to utilize these tools in classroom teaching and laboratories. Periodically IQAC has train the teachers and non-teaching staff to use ICT by arranging different workshop i.e. ERP Module, Moodle, Google Apps, Video conference, use of e-mail, handling ICT instrument etc. The educational use of social media has also been utilized. The feedback system is implemented to take the review of reliability and uses of ICT facilities.

File Description	Documents
Paste link for additional information	https://cidco.mit.asia/departments/igac/downloads/2020-21/VI/6.5.1.pdf
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process.

The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed.

All newly admitted students have to attend the Orientation Programme, in which they are made aware of the values, the uniqueness of the Education system, the teaching learning process, the system of continuous evaluation, co-curricular activities etc. All students are also given a guided tour of the campus and the various facilities.

Class Teachers & Mentors are regularly take feedback and appropriate steps are taken to enhance the teaching-learning process.

Feedback from students is taken by Hod's and IQAC. Students are free to approach the Principal for feedback and suggestions.

Feedback is properly analyzed and shared with stakeholders.

The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations. The major initiatives taken over the last five years include the following:

- Automation of Admission Processes - Provision for online fee payment
- Automation of Examination Processes
- Curriculum Development Workshops in many subjects
- Green initiatives in Campus - tree plantation, Organic Fertilizer, Rain Water Harvesting
- MoUs with prestigious Institutes, Universities, Industries
- Application for NIRF, NAAC

File Description	Documents
Paste link for additional information	https://cidco.mit.asia/departments/igac/downloads/2020-21/VI/6.5.2.pdf
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://cidco.mit.asia/departments/igac/downloads/2020-21/VI/6.5.3.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

MIT college cidco promote good quality technical education and ensure women empowerment through gender equity in education. The college is doing efforts consistently to promote women education. Different programs, webinar, seminar are conducted to aware students about gender equality. Gender equality is promoted through admission policy, special care is taken to admit female candidates. Age relaxation is given in employment for female candidate. Maternity leave, child care leave are given to female employees. For the security purpose in college campus formation of committee like Internal Complaints Committee (ICC) is established, CCTV camera is installed. No decimation made with Transgender person and equal opportunity is given to them. World women day and International Transgender day Of visibility is celebrated in college annually. Each women student is allocated to different women mentee for the purpose of personal help.

File Description	Documents
Annual gender sensitization action plan	https://cidco.mit.asia/departments/igac/downloads/2020-21/VII/7.1.1.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

<p>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</p>	<p>D. Any 1 of the above</p>
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File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

SOLID WASTE MANAGEMENT : The MIT Cidco made different techniques for the management of degradable and non-degradable waste. The main focus is to, recycle, reuse and reduce the waste. Onside used papers are used for printing in internal written communication. For solid waste management Different dustbins is placed at different places for respective waste deposited. The daily collected waste in different bins are dispose to convert into manure.

PLASTIC WASTE MANAGEMENT : The non-degradable waste is given to local municipal corporation for solid waste management.

LIQUID WASTE MANAGEMENT : The MIT Cidco has made pipeline through which waste water and used water is supplied to different trees planted in the campus which help in preventing the wastage of used water in sewage and reduce load on sewage system.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

<p>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction</p>	<p>A. Any 4 or all of the above</p>
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**of tanks and bunds Waste water recycling
Maintenance of water bodies and
distribution system in the campus**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</p> <p>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	D. Any 1 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).</p>
<p>Various programs are conducted in college campus for providing inclusive environment.</p>

Different initiative has taken for the promotion of cultural, regional, linguistic, communal socioeconomic and other diversities tolerance and harmony. Students from across the state have been benefitting due to facilities of college.

NSS cell organize many programs every year for the promotion of unity in diversity. College adopt a village every year through NSS cell and various program are arranged in village for promotion of communal and cultural harmony.

Marathi bhasha din and Hindi bhasha din is organized by NSS cell on 27th February and 14th September to deliberate the linguistic harmony between Marathi and Hindi. Different competition are conducted on this day.

Seminars, workshops are conducted by various department to promote communal harmony and tolerance. Various programmed organized from 15th August 2021 to 31st December 2021 to celebrate Azadi ka Amrut Mahtosav to sensitize student about freedom fighter. Rakhsha Bandhan is celebrated in orphan home to sensitize student about the last section in society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The MIT Cidco design various programs for the encouragement of Constitutional values, rights, duties, and responsibilities of citizens among the students and employee. Different activities are arrange to create awareness about the national identity and symbols.

The MIT Cidco celebrate Independence day every year on August 15 in its campus. On this day National Flag is hoisted by chief guest followed by singing of the National Anthem by students. The Chief guest and Principal address the student on the freedom and different freedom fighter. In the year 2021 we celebrate Azadi Ka Amrit Mahotsav the 75th Independence day

On 26th January the date on which Constitution of India come into effect, MIT cidco celebrate Republic Day in its campus with great honor highlighting the importance of constitution. To create awareness about constitution of India different activities like poster competition are conducted.

On 26th November constitution day is celebrated in college campus and all the students with staff take oath of allegiance to the constitution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://cidco.mit.asia/departments/igac/downloads/2020-21/VII/nss2020.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Every year National Festivals i.e. Republic Day on 26th January and Independence day on 15th August celebrated in College campus by hoisting national flag by the chief guest.

On 14th January Dr. Babasaheb Ambedkar Marathwad University Namvistar din is celebrated every year.

On 12th January Rashtramata Jijau birth Anniversary along with the birth anniversary of Swami Vivekananda is celebrated.

National Voter day is celebrated on 25th January to bring awareness about democracy and rights and important of vote.

On 8th February women's day is celebrated in campus under the supervision of women cell and awareness about women health and gender equality.

On 19th February Chattrapati Shivaji Maharaj birth Anniversary is celebrated and talk on his great work for common people is takes place.

International environment day is celebrated On 6th June for promoting awareness about importance of environment.

International Yoga day was celebrated in the college on 21st June. Students were introduced about history, different types and benefits of yoga. Students and staff members of the college performed different types of yoga.

On 26th November constitution day is celebrated to commemorate the adaptation of the Constitution of India. The day highlights the efforts of the makers of constitution

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice I

Title of the Practice: To develop awareness about self-employment among students

Objectives of the practice:

1. To improve the awareness about self-employability

Context:

The practice involved following activities.

- 1) Entrepreneurship development workshop: 10/7/2021
- 2) Webinar on business ideas in today world: 27/01/2021

Evidence of success:

- Students able to identify their skill set and personality traits
- Students were think about to transform their innovative ideas into facts.

Problems Encountered:

- Students are traditional thinkers to give importance to get job .
- Some students face to understand the terms of innovation and processes of EDP

Resources required:

- Experts in Entrepreneurship.
- Digital seminar hall with ICT facility.
- College bus.

Best Practice II

Title of the Practice: Implementation of ERP modules for academic and administrative effectiveness.

Objectives of the practice: To enhance the qualitative academic and administration work for students.

Context:

The practice involved following activities:

This ERP software having lot of modules as follows -Admission Module,Academic Module, Staff profile, Financial Module, Exam module and Library module

Evidence of success:

- Useful for allPrincipal, Teaching and non-teaching staff and students also..

Problems Encountered:

- Some students have no mobile and internet facility

Resources required:

Mobile or computer/ laptop with internet facility.

File Description	Documents
Best practices in the Institutional website	https://cidco.mit.asia/departments/igac/downloads/2020-21/VII/7.2.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Red Hat International Certification Centre:

Redhat academy - Bridging the gap between education and industry. The academy was introduced in December 2016. Red hat certificate is valuable, industry recognised that signifies approvan level of knowledge and skills. Benefits at each level are numerous for

both individuals and their organisations. Certification means increased productivity better skills. Management can be assured text of the competency at all levels of technical rules for enterprise Linux computing. Redhat academy MIT CIDCO Aurangabad have two courses.

1. RHCSA(Redhat certified system administrator): which Provides students with Linux administration "survival skills" by focusing on core administration tasks.

This course is designed for IT professionals working to become full-time enterprise Linux system administrators.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Plan of Action for academic Year 2021-22

Sr. No.

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1.

To implement Programmes in which Choice Based Credit System (CBCS)/Elective course system.

2.

To collect structured feedback and analyze from all the stakeholders

3.

To maintain Student - Full time teacher ratio.

4.

To increase Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc

5.

To strengthen evaluation process and reforms on Continuous Internal Evaluation (CIE) system at the institutional level.

6.

To prepare and adhere Academic calendar for academic activities and conduct of examination and other related matters

7.

To prepare Result analysis

8.

To collect Student Satisfaction Survey (SSS) on overall institutional performance.

9.

To increase faculty participation in Seminars/Conferences and Symposia.

10.

To conduct number of extension and outreach programmes in collaboration with industry, community and Non- Government Organisations through NSS/UBA.

11.

To sign MoUs with institutions, industries, corporate houses etc.

12.

To allocate budget excluding salary for infrastructure augmentation

13.

To enrich the facility for e-content

14.

To provide scholarships and financial Support

15.

To enhance number of capability enhancement and development schemes such as Remedial coaching, soft skills, Bridge courses, Yoga, Meditation, Personal Counseling and Mentoring etc.,

16.

To enrich campus placement.

17.

To arrange meetings/activities organized by Alumni cell.

18.

To implement e-governance in areas of operations.

19.

To strengthen faculty empowerment strategies

20.

To conduct internal and external financial audits regularly

21.

To improve academic excellence by adopting effective teaching practices.

22.

To implement best practices in academic and administrative efficiency.

23. To increase the awareness about Environment.