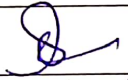




**G. S. mandal's**  
**Marathwada Institute of Technology CIDCO**  
**Aurangabad**


**Student Grievance Redressal Cell Report**

Student Grievance	Date of student Grievance	Grievance Resolved Date
Cleanliness of Washrooms and repairing.	16/09/2023	23/09/2023
Upgrade system configuration in Labs		

Name of Faculty	Position	Sign
Dr. Sonal D. Bachhao	Coordinator	
Mr. Shantanu. A. Vyavhare	Member 1	
Mr. Vaibhav.V. Joshi	Member 2	

**Action Taken by Panel:**


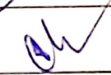

The meeting of Student Grievance cell panel members was conducted. The student grievance regarding cleanliness of washrooms and repairing and to upgrade system configuration in Labs. Mentioned issues were discussed with members. The grievance is forwarded to the principal. One additional sweeper appointed for Cleanliness of washrooms . System configuration updated in Lab1,Lab2 and PG Lab. In this way the Grievances were resolved within 15 days and reported to the principal.

  
Principal  
Marathwada Institute of Technology  
N-4, CIDCO, Chh. Sambhrajnagar

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Aurangabad

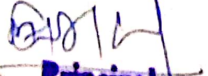
**Student Grievance Redressal Cell Report**

Student Grievance	Date of student Grievance	Grievance Resolved Date
Change canteen caterers	09/02/2024	17/02/2024
Make arrangement of windows Curtains in classrooms.		

Name of Faculty	Position	Sign
Dr. Sonal D. Bachhao	Coordinator	
Mr. Shantanu. A. Vyavhare	Member 1	
Mr. Vaibhav.V. Joshi	Member 2	

**Action Taken by Panel:**

The meeting of Student Grievance cell panel members was conducted. The issue regarding to change canteen caterers and make arrangement of windows Curtains in classrooms was raised by students. Students demanded food quality and hygiene. Some student requested to hang curtains to windows as they are suffering from the Sun light. The issues was discussed with members. The grievance is forwarded to the principal. Curtains were fitted for three classrooms In this way the Grievance is resolved within 10 days and reported to the principal. Canteen caterers issue is pending will resolve as soon as possible.

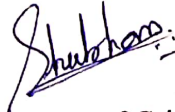
  
Principal  
Marathwada Institute of Technology  
N. S. CIDCO, Chik. S. A. S. A.

G. S. mandal's  
Marathwada Institute of Technology CIDCO  
Aurangabad

Student Grievance Redressal Form 2023-24

Name of Student: Shubham Subhash Dhage  
Gender: Male  
Department: Management Science  
Course Name: BCA (Management)  
Class: BCA - I 42  
Type of Grievance: Academic/Nonacademic :  
Grievance: Make arrangement of windows curtains in  
class rooms.

Grievance Date: 09/02/2024

  
Signature of Grievant

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Aurangabad

Student Grievance Redressal Form 2023-24

Name of Student: Dakshata Keolare

Gender: F

Department: Computer Science

Course Name:

Class : B.Sc (CS) - II Y<sup>st</sup>

Type of Grievance: Academic/Nonacademic :

Grievance: Washroom door latches are  
broken please repair it.

Grievance Date: 16/09/2023

Dakshata  
Signature of Grievant

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Student Grievance Redressal Form 2023-24

Name of Student: shehid Khan Shakil Khan

Gender: male

Department: Management Science

Course Name: BCA (Management)

Class: BCA - I year

Type of Grievance: Academic/Nonacademic :

Grievance: 1. Change canteen caterers

2. Labs configuration need to upgrade.

Grievance Date: 16/09/2023



Signature of Grievant

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Aurangabad

Student Grievance Redressal Form 2023-24

Name of Student: Muskan shafik shaikh

Gender: Female

Department: Management Science

Course Name: BCA

Class: BCA - I year

Type of Grievance: Academic/Nonacademic :

Grievance: cleanliness of Washrooms and repairing

Grievance Date: 16/09/23

shaikh

Signature of Grievant

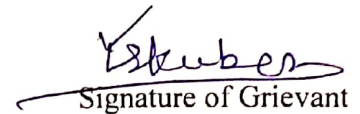


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Student Grievance Redressal Form 2023-24

Name of Student: Yogita Kuber  
Gender: female  
Department: Information Technology  
Course Name:  
Class : B.Sc (IT) - II year  
Type of Grievance: Academic/Nonacademic :  
Grievance: Washroom cleanliness & repairing  
is needed

Grievance Date: 16/09/2023

  
Signature of Grievant



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AURANGABAD**

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Recognized by Government of Maharashtra  
Affiliated to Dr. Babasaheb Ambedkar Marathwada University, Aurangabad

Ref. No. MIT/CIDCO/Abad/2023/102-β

Date: 05-10-2023

प्रति,  
मा. संचालक  
परीक्षा व मुल्यांकन मंडळ,  
डॉ. बाबासाहेब आंबेडकर मराठवाडा विद्यापीठ,  
औरंगाबाद.

विषय :- निकाल जाहीर करणे बाबत

महोदय,

उपरोक्त विषय विनंती कि, एम. आय. टी. सिडको औरंगाबाद या महाविद्यालयातील M.Sc. (Comp. Sci.) WEF 2021-22 या अभ्यासक्रमातील एप्रिल/मे - २०२३ परीक्षेमधील वाघमारे ऋतुजा संपत हि विद्यार्थिनी ज्याचे PRN No. 2018015200711224 असून विद्यापीठ अंतर्गत घेण्यात येणाऱ्या 1st सेमेस्टर मधील Introduction of Algorithm परीक्षेला अनुपस्थित असून त्याचे निकाल RR मध्ये दाखवत असून त्याचा निकाल जाहीर करून परीक्षा फॉर्म जनरेट करणे बाबत नम्र विनंती.

धन्यवाद.



*Bh*  
प्राचार्य  
**PRINCIPAL**  
M.I.T. Cidco, Aurangabad

सोबत:-१. निकालाची प्रत.  
२. विद्यार्थ्यांचा अर्ज





G.S.Mandal's  
**MARATHWADA INSTITUTE OF TECHNOLOGY**  
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Affiliated to Dr. Babasaheb Ambedkar Marathwada University, Aurangabad

Ref. No. MIT/CIDCO/Abad/2023/१०४

Date: 27/07/2023

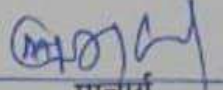
प्रति,  
मा. संचालक  
परीक्षा व मुल्यांकन मंडळ,  
डॉ. बाबासाहेब आंबेडकर मराठवाडा विद्यापीठ,  
औरंगाबाद.

विषय :- Revaluation फॉर्म भरताना येणाऱ्या अडचणी बाबत

महोदय,

उपरोक्त विषय विनंती कि, एम. आय. टी. सिडको औरंगाबाद या महाविद्यालयातील B.Sc. (Comp. Sci. & Info. Tech.) या अभ्यासक्रमातील मार्च/एप्रिल - २०२३ या परीक्षा सत्रातील विद्यार्थ्यांनी फोटोकाॅपी मागवली असता विद्यापीठाच्या आदेशानुसार विद्यार्थी Revaluation साठी विद्यार्थी लॉगिन मधून अर्ज करत असताना विद्यार्थ्यांनी पेमेंट केली असता ती successful झाली तरी विद्यापीठाच्या पोर्टलवर ती Pending दाखवत आहे आणि successful झाल्याचा मेल येत आहे आणि काही पोरांनी पेमेंट successful होऊन सुद्धा विद्यार्थी लॉगिनला पेंडिंग दाखवत आहे म्हणून ३-४ वेळेस पेमेंट केली असता ती refund आलेली नाही. तरी येणाऱ्या अडचणी सोडवून आम्हाला मार्गदर्शन करावे. हि नम्र विनंती.  
धन्यवाद.



  
प्राचार्य  
**PRINCIPAL**  
M.I.T. Cidco, Aurangabad

सोबत :- १. विद्यार्थ्यांनी विद्यापीठाच्या पोर्टलवरील online केलेला अर्जाची प्रिंट  
२. विद्यार्थ्यांनी online केलेल्या पेमेंटची प्रिंट.



Dr. Babasaheb Ambedkar Marathwada University,  
Aurangabad

# **HAND BOOK OF EXAMINATIONS**

- Introduction
- Academic Calendar
- Conduct of Examinations
- Paper Setting
- Common Ordinances
- Circulars
- Examination Centres
- Circular for Redressal Mechanism
- Maharashtra Act No. XXXI of 1982
- Examination Reforms.....
- Gold Medal
- Prizes

**RAJARSHI SHAHU MAHARAJ PARIKSHA BHAVAN  
DR. BABASAHEB AMBEDKAR MARATHWADA UNIVERSITY,  
AURANGABAD-431004 (M.S.)**

डॉ. बाबासाहेब आंबेडकर मराठवाडा विद्यापीठ, औरंगाबाद



अनुक्रमणिका

अ.क्र.	तपशिल	पृष्ठ क्रमांक
	Board of Examinations	१ ते २
	Introduction	३ ते ४
१	Academic Calender	५ ते ९
२	Conduct of Examinations . . . .	
	a. Submission of Examination Forms	१० ते ११
	b. Preparation of Examination Time Tables	१२
	c. Discrepancies/Corrections, if any in the namelists	१२
	d. Conduct of Examination	१२ ते १३
	e. Examination Work is mandatory	१३ ते १४
	f. Instruction to Students	१४ ते १५
	g. Scheme of Central Assessment	१५
	h. Tabulation & Declaration of results	१६ ते १७
	i. Declaration of withheld results	१७ ते १८
	j. Different Certificates	१८ ते १९
	K. Registration as External candidates	२०
३	Paper setting & Distribution of Question Paper	
	a) Setting of Question Papers	२१
	b) Processing of Sealed Packets of Manuscripts	२१ ते २३
	c) Receipt & Distribution of Sealed packets of Question Papers	२३ ते २५

**Dr. Babasaheb Ambedkar Marathwada University,  
Aurangabad**



**Work Procedure for Conduct of Examinations**

**SUBMISSION OF EXAMINATION FORMS**

1. The examination forms of the candidates who are admitted to various courses should be sent ONLINE through M.K.C.L. in accordance with the eligibility list confirmed / provisionally granted and issued by the appropriate authority of the University / Government.
2. The examination forms (hard copy) should be submitted in separate bundles examination wise to the concerned units of the Examination Section on the dates specified by the Examination Section time to time.
3. Examination forms of the physically challenged students entitled for any concession /facility/writer should be accompanied by necessary documents i.e. necessary certificate issued by the appropriate authority of the Government). The writer should only be provided with the prior permission of the University. The concession of additional 30 minutes to the physically challenged and blind examinees should be granted by the Chief Superintendent / Principal of the Examination Center/College.